



## Stockport School

### Charging & Remissions Policy

#### 1. Introduction

As legislated by the Education Reform Act 1988, the School Governors are required to determine and publish a charging and remissions policy.

#### 2. Terms

Terms used in this policy are as those defined within the legislation.

#### 3. School Hours

School hours are those when the School is actually in session. They do not include the mid-day break.

School hours are:

- 8.40 am to 1.20 pm
- 2.00 pm to 3.00 pm each Monday, Tuesday, Wednesday
- weekday, 3.50 pm Thursday, 3.00 pm Friday

There is a 40 minute lunch break.

#### 4. Principles

We are committed to a free school education for all.

We Aim to:-

- ✓ Ensure that education in school is free.
- ✓ Ensure that activities offered wholly or mainly during normal school teaching time should be available to all students regardless of their parents' ability or willingness to help meet the cost.
- ✓ Ensure that that there is no statutory requirement to charge for any form of education but the school has the discretion to charge for optional activities provided wholly or mainly out of school hours.
- ✓ Ensure that the school has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours.
- ✓ Ensure that students are not treated differently according to whether or not their parents / carers have made a voluntary contribution in response to the request or invitation.



## Stockport School

### 5. Charging

#### 5.1 Activities and Trips

With the aforementioned aims in mind, it is the Policy of this school:

- ✓ To continue to request voluntary contributions from parents towards activities organised by the school during or outside school hours. If insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, then that activity may be cancelled.
- ✓ Optional trips wholly or mainly outside school hours will be charged at full cost. These visits may not proceed if full costs are not met by all those who wish to partake in the activity.

#### 5.2 During School Day

A charge will be made for any activity offered to students during the school day (unless the student is covered by the Pupil Premium – see below) for:-

- ✓ actual cost of music tuition to individuals or groups of not more than four in the playing of a musical instrument not being part of a syllabus or prescribed examination where parents have indicated their agreement in advance.
- ✓ materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.
- ✓ actual board and lodging (note - See remissions)

#### 5.3 Outside of School Day

A charge will be made for any activity which is organised by the School outside the school day (unless the student is covered by the Pupil Premium – see below) for:-

- ✓ actual cost of music tuition to individuals or groups of not more than four in the playing of a musical instrument not being part of a syllabus or prescribed examination where parents have indicated their agreement in advance.
- ✓ materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.
- ✓ actual board and lodging. (note - See remissions)
- ✓ other activities which are recognisably distinct from the curriculum where parents have indicated their agreement in advance.
- ✓ transport to and from an optional extra activity

- 5.4 Any surplus made on a trip or activity in excess of 10% for a day trip or £10 for a residential trip shall be returned to each student who made a voluntary contribution for the full cost of the trip



## Stockport School

### 5.5 Pupil Premium

The Pupil Premium will only be used to supplement expenditure on individual students where the activity will directly impact on achievement and progress.

It will also be used to facilitate the purchase of services or resources e.g. staffing, teaching assistants, materials etc.

### 5.6 Damages and Losses.

Charges will be made for the cost of repairing or replacing any damaged property or item resulting from a student's inappropriate behaviour.

Charges may be made for the cost of replacing any property or item which has been loaned or hired to a student and not returned.

### 5.7 Examinations.

Charges may be made to recover:-

- ✓ the wasted examination fee from the parent of a student who without good reason has failed to complete any examination requirement.
- ✓ the entry fee for a public examination other than those on the prescribed list as determined by the Secretary of State.
- ✓ the cost of examination preparation conducted outside school hours in respect of any public examination other than those on the prescribed list as determined by the Secretary of State.
- ✓ the cost of examination re-sits where the School has provided no further preparation.
- ✓ the cost of providing further copies of exam results additional to the original results provided to students.

### 5.8 Lettings

The school will make its facilities available for hire to outside users at a charge in line with the schools lettings policy and approved rates.

The scale of charges will be determined annually by the Finance and General Purposes Committee.

## 6. **Remissions**

The discretion to remit in whole or in part any charge, which may be made by the School, has been vested in the Headteacher.



## Stockport School

Where a student is entitled to free school meals the school will offer to remit in full the cost of board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of syllabus for the National Curriculum.

Remissions may be made on a group or an individual pupil basis.

Remission may be made on the grounds of educational considerations with regard to both the student and the School needs.

Remission may be made on the grounds of financial considerations with regard to both the student and the School needs.

This Policy will be reviewed at least every three years.

**Last revised and modified:- March 2021**

**Review date: March 2023**